

GROUP28 ICGTMP 2010-07-20 10

Message for the speakers (plenary and parallel talks)

Dear presenters,

To ensure a smooth run of the conference, we invite you to send us your electronic presentations in advance in pdf or ppt format. Please label your presentation with the abstract ID followed by the speakers surname, for example 256angelova.pdf, or 256angelova.ppt, or 256angelova or 256angelova.pps. You can find your abstract ID in the programme attached.

Note that PowerPoint on our PCs in the lecture rooms is Word 2007 and it is worth checking in advance if the pictures in your presentation show well (this is in case you use an older version of Word).

There is a document reader (can be used with paper or acetates) in Lecture Theatre 002, and OHPs in the other rooms.

We recommend that you send your presentations as soon as possible and preferably by the end of working hours on Thursday 22 July. Our technicians will put all presentations in a file accessible from all machines.

Please send the presentations by email to:

Group28colloquium@googlemail.com with a copy to maia.angelova@northumbria.ac.uk

Alternatively, if you cannot send us your presentation in advance please bring your presentation on the day you present as follows:

Plenary Sessions Speakers at 8:45am, Lecture Theatre 002;

Parallel Sessions Speakers at 13:30, all days except Friday, lecture room indicated on the programme, on Friday at 11:10am;

Poster presentations: please put your poster on Monday morning on the poster boards in the foyer, each poster board will have an Abstract ID. Remove your posters on Friday at 17:00 at the latest.

Exhibition: IoP Publishing will exhibit from Monday 14:00 to Friday 17:00 in the foyer.

Looking forward to see you on Monday

Maia Angelova

GROUP28 Chair